



AILG Plenary Meeting

MIT Student Center – 20 Chimneys

20 September 2017

- 7:00am Breakfast**
- 7:30 Welcome and Introductions**
- 7:35 Treasurer’s Report – Eric Cigan**
- FSILG Office Update – Brad Badgley, et al.**
- Student Council Reports – Rob Binkowski, Ayomide Fatunde, Sasha Rickard**
- 7:50 AILG Retreat and Goals for 2017/18 – Akil Middleton, Pam Gannon**
- 8:00 Update on the FSILG Facilities Assessment project – Judy Robinson**
- 8:20 Update on West Campus Village – Steve Baker**
- 8:30 Primer on Accreditation – John Covert**
- 8:40 Overview of Weedon Award and Grant programs – Austin Ashe**
- 8:45 Reintroduction of AILG Committees**
- 8:55 Announcements**
- Next Board meeting: Oct 5, 2017 at 6:30pm (dinner at 6pm) in W59
 - FCI annual meeting: October 18 at the Alumni Association
 - MIT Family Weekend: October 27-29
 - Next Plenary: November 8, 2017 at **7pm (dinner at 6:30pm)** in Flowers Dining Room, Maseeh Hall

Adjourn by 9:00am

MISSION OF THE AILG

The Association of Independent Living Groups at MIT (AILG) will:

- Assist our member FSILGs to teach values and life skills that are complementary to the MIT educational curriculum.
- Be a presence at MIT, to represent and be a voice for the FSILG system and its alumni.
- Provide tools to improve our FSILG member groups.
- Promote diversity of choice of residence for students within the FSILG community.
- Promote FSILG group responsibility and accountability



AILG Committee Contacts/Updates

20 September 2017

Accreditation Committee (Herman Marshall, hermanmarshall@alum.mit.edu)

- Looking for visiting committee volunteers for the fall semester

Community Relations Committee (Jim Latimer, jlatimer@alum.mit.edu)

- Successful 3rd Annual Neighborhood Welcome BBQ held at Alpha Phi on 8/30

Education Committee (Kim Hunter, kimlesly@mit.edu)

Facilities Committee (Patrick McCabe, mccabepatrick@yahoo.com)

Finance Committee (Ernie Sabine, esabine@alum.mit.edu)

Information Technology Committee (Jessie Stickgold-Sarah, jmss@mit.edu)

- If any chapters have issues with wireless connectivity anywhere in the house, please contact us as ailg-it@mit.edu

Insurance Committee (Stan Wulf, sawulf@enters.com)

Parent Outreach Committee (Pam Gannon, pmgannon@alum.mit.edu)

- MIT Family Weekend is October 27-29: Please encourage your chapters to hold an event for parents and to register with the MIT Parents Association (Mary Casey: mkcasey@mit.edu; Austin Ashe: aaashe@mit.edu)
- MIT Parent Orientation was held on August 27-28: FSILG programs were very successful; we developed a new handout (*Fraternities, Sororities & Independent Living Groups @ MIT - FAQs for Parents*)
- Thanks to all the alums who participated in the DSL Welcome Brunch

West Campus Village (Stephen DeFalco, stephen.defalco@cranecurrency.com)

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Association of Independent Living Groups, Inc.
Balance Sheet
As of September 19, 2017

	Sep 19, 17
ASSETS	
Current Assets	
Checking/Savings	
1000 · Bank Accounts	
1010 · Checking Account	85,072.78
Total 1000 · Bank Accounts	85,072.78
Total Checking/Savings	85,072.78
Accounts Receivable	
1200 · Accounts Receivable	52,700.00
Total Accounts Receivable	52,700.00
Other Current Assets	
1300 · FCI Working Capital Dep...	6,000.00
Total Other Current Assets	6,000.00
Total Current Assets	143,772.78
TOTAL ASSETS	143,772.78
LIABILITIES & EQUITY	
Equity	
32000 · Unrestricted Net Assets	34,773.78
Net Income	108,999.00
Total Equity	143,772.78
TOTAL LIABILITIES & EQUITY	143,772.78

Association of Independent Living Groups, Inc.

09/19/17

Profit & Loss Budget vs. Actual

Accrual Basis

July 2017 through June 2018

	<u>Jul '17 - Jun ...</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
4100 · Education	2,500.00	2,500.00	0.00	100.0%
4200 · Accreditation	13,200.00	13,200.00	0.00	100.0%
4300 · Facilities	83,150.00	83,150.00	0.00	100.0%
4500 · AILG Member Dues	19,500.00	19,500.00	0.00	100.0%
Total Income	118,350.00	118,350.00	0.00	100.0%
Expense				
5600 · Community Relations Expe...	0.00	500.00	-500.00	0.0%
5100 · Education Expense	0.00	2,500.00	-2,500.00	0.0%
5200 · Accreditation Expense	0.00	15,700.00	-15,700.00	0.0%
5300 · Facilities Expense	8,571.00	83,200.00	-74,629.00	10.3%
5500 · Legislative & Administrative	780.00	15,850.00	-15,070.00	4.9%
Total Expense	9,351.00	117,750.00	-108,399.00	7.9%
Net Income	108,999.00	600.00	108,399.00	18,166.5%



AILG 2017-2018 Goals

1. Increase the number of AILG and FSILG volunteers

- Conduct a recruitment event for younger alumni
- Develop tools for remote participation by volunteers
- Conduct a new volunteer orientation session

2. Complete/revisit the Member Support Program

3. Increase community interaction with faculty

- Conduct a faculty focus group
- Engage with current and potential Heads of House
- Engage with new faculty members

4. In partnership with the FSILG Office, produce an annual Community Benefits report.

5. Engage with MITAA to strengthen the AILG's affinity group status

- Complete the MITAA formal affinity group process
- Get an FSILG/AILG feature in the MITAA website, Alumni Newsletter, Slice of MIT, Parents' Association Newsletter
- Connect with MIT Communications team to get an FSILG/AILG feature on the MIT home page

6. Complete and adopt the Relationship Agreement

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FSILG Facilities Assessment

The purpose of this project is to advance a shared understanding the needs for physical renewal of FSILGs to ensure they remain a vital and vibrant element of the MIT community.

After a successful pilot this summer with Delta Tau Delta, Sigma Kappa, and the No. 6 Club, the goal is to extend this effort to the entire FSILG community during this academic year. Each FSILG will receive a report that prioritizes core systems deficiencies and needs and projects cost for renewal that will inform near and long-term planning and budgeting for each FSILG.

All FSILGs housing students are expected to participate, and contribute \$7,500 per organization towards the cost of the assessment. This information would form the basis of the physical conditions section of the peer review by the AILG Accreditation Committee. The AILG Facilities will also be a resource for all FSILGs.

FSILGs may also use the report as important information for a fundraising campaign, with which MIT, DSL, and the AILG Finance Committee can assist as requested. There will a spring 2018 fundraising seminar based of what people have learned.

Please see the reverse side on the limitations of access to FSILG Facilities Condition Assessment data. This was developed in consultation with stakeholders including the AILG Board, the FSILG Cooperative Inc, the AILG Facilities and Accreditation Committees, the FSILG Office, DSL, and the MIT Department of Facilities.

**For questions, please contact either:
Tom Stohlman '76, tstolhman@alum.mit.edu or
Bob Ferrara '67 bobferrara@alum.mit.edu**

<http://ailg.mit.edu/fsilg-facilities-assessment>

Facilities Condition Assessment Data Access

All FSILG Facilities Assessment Data is considered private, as is all material in the Accreditation Basic Data Form (except section A). It should never be disclosed publicly and should only be shared within the specific groups below for the reasons given.

Entity	Access to:	Justification	Contact
FSILG Alumni House Corporation	Their own FSILG	This is their data. Can share with undergraduate leadership.	Alumni Corp.
AILG Accreditation Review Team and Accreditation Coordinator	FSILG being reviewed	Facilities assessment is an integral part of the Accreditation peer review and support process. Need to review facilities condition and progress.	John Covert
AILG Board (as Accreditation Reviewers only in executive session)	Specific FSILG reports - in oversight role for Accreditation reviews	Need to ensure correctness of any final Accreditation report if any reservations are included.	Akil Middleton
IRDF Alumni Boards	FSILG applying for IRDF funds	May require as part of IRDF grant or loan application	Scott Klemm
AILG Facilities Committee	Any FSILG	Needed for comprehensive review of FSILG community facilities, and advice to FSILG House Corporations and Accreditation review teams.	Pat McCabe
FSILG Office	Any FSILG	Needed for overall chapter support.	Brad Badgley
AILG Building Safety Facilitator	Any FSILG	Needed for chapter support for building inspection issues	Tom Stohlman
FSILG Cooperative, Inc.	Any FSILG	Needed for overall chapter support and also to advise FSILGs applying for an IRDF grant or loan.	Scott Klemm
DSL Administration	Any FSILG	Responsibility for overall health of FSILG community and for certifying Institute Approved housing. .	Bob Ferrara
MIT Facilities	System	Must administer system and ensure access by appropriate parties.	Bill Colehower

Update on MIT phone service for FSILGs

Part 1: Free help getting started

This is a REMINDER that the MITnet service to your house arranged by the AILG-IT committee includes two phone numbers. There is no charge for this phone service. One number is assigned to the undergraduates and the other to the alumni/ae. The AILG-IT committee forsees an orderly and gradual transition to making these numbers the “official” phone numbers for your organizations, and they are intended to be listed as permanent numbers with vendors, parents, and university and city officials. Each of these numbers can be configured via a web interface to forward to one or to several other phone numbers and can also be configured to accept voicemail. Optionally, you may purchase a physical VoIP phone to install near a network jack at your house. A physical phone is not required to take advantage of the forwarding and voicemail services.

Details are at ailg.mit.edu/fsilg-voip-information, and the numbers are listed in a table on the page ailg.mit.edu/about/contact.

If you desire assistance getting started, any member of the AILG-IT committee will be glad to assist you.

Part 2: Assistance transferring legacy phone numbers

If you have a legacy phone number which you would like to keep in service, you have options. As a best practice, you will usually want a call to either the new number or the legacy number to reach the same destination. One option: using the forwarding service described above, you can program the MIT number to forward to your legacy number, but unless your legacy number has the sophisticated features of the MIT Sylanro phone system, this may not be the best option. A better option in most cases will be to forward your legacy number to the MIT number.

We have “field-tested” this with one of our organizations, and were able to retain the “historic” KEnmore numbers while reducing a monthly charge of over \$400 for the legacy service to \$2.77 per month plus 1.2¢/minute for incoming calls, of which there are typically less than \$1 per month. The entire cost of hiring a consultant to do this including the expected monthly service cost for most of the year was completely recouped in less than one month.

You are free to make your own arrangements for the necessary service to route your existing number to the MIT number and take advantage of similar savings. However, John Covert did this for our field-test organization and does this professionally for a number of small businesses and one very large international radio news network.

Details of his offer are at ailg.covert.org/voip.txt.

In closing

All the members of the AILG-IT committee (especially David Lawrence and John Covert) are available as volunteers to offer free assistance as described in “Part 1” as well as with deciding whether you wish to engage a consultant for assistance as described in “Part 2.”