 MINUTES

AILG Plenary Meeting Minutes

Thursday, February 13, 2020 | Alumni Association W98| Meeting called to order at 7:05pm by Akil Middleton

# In Attendance

FSILGs attending: Alpha Phi, Alpha Delta Phi, Chi Phi, Delta Kappa Epsilon, Delta Tau Delta, Epsilon Theta, Kappa Sigma, Kappa Alpha Theta, Lambda Chi Alpha, Phi Beta Epsilon, Phi Delta Theta, Phi Kappa Sigma, Phi Kappa Theta, Phi Sigma Kappa, pika, Sigma Phi Epsilon, Sigma Chi, Sigma Alpha Epsilon, Student House, Theta Chi, Theta Delta Chi, Theta Tau, Theta Xi, WILG, Zeta Beta Tau,

FSILGs not attending: Alpha Chi Omega, Alpha Epsilon Phi, Alpha Epsilon Pi, Alpha Tau Omega, Beta Theta Pi, Delta Phi Epsilon, Fenway House, Nu Delta, Pi Lambda Phi, Number Six Club, Pi Beta Phi, Sigma Kappa, Sigma Nu, Tau Epsilon Phi

AILG Board: Akil Middleton, Eric Cigan, Tyler Kemp-Benedict

MIT Administration and Other Guests: Brad Badgley (FSILG Office), John Covert (Accreditation), Liz Jason (FSILG Office), Scott Klemm (FCI), Diego Escobedo (IFC)

# Welcome and Introductions

Sign-in sheets are posted for this meeting.

# Treasurer’s Report

Eric Cigan presented the Treasurer’s Report.

* Eric reviewed two reports: the AILG profit & loss, budget vs. actual and balance sheet
* BSF has been paid thru the end of 2019
* Webmaster has been paid thru the end of June
* We received our $40,000 in annual funding from IRDF toward SLI and BSF programs
* We expect expenses for Accreditation Program (now Peer Visit Program) to be $8,000+ below budget due to the program being reworked and a limited number of visits by the end of the academic year.

# FSILG Office & Student Council Update

Brad Badgley and Liz Jason provided an update.

* Coronavirus update: Brad said there have been no confirmed cases at MIT. Lots of info has been sent out to students. FAQ on MIT Medical page, great resource
  + In communication with GRAs in FSILGs to encourage washing hands and taking proper measures.
  + MIT has been in touch with any students who were in CN or impacted areas, and has encouraged them to “self-isolate” giving them support – their restriction expires tomorrow.
* FSILG Office has just posted position to hire additional assistant dean who would serve as the advisor for Panhel, LGC and Multicultural Greek Council and all their member chapters. There will be alum involvement in hiring process. The new assistant dean will join team along with Liz, who covers fraternities & IFC, hoping in June
* Held 4th annual student leadership retreat on Feb 1st at Sanberg Center, good showing, overwhelming majority of FSILGs there
* CPW is coming soon – planning underway. This year it falls on Marathon weekend (like last year) April 16-18, registration deadline is March 1st.
* GRA hiring process is underway, starting next week we share info on best practices for interviewing, have done prescreening of candidates. We encourage you to participate but let students take leadership
* FSILG GRA room subsidies – sending out reminder
* Liz reported that this Sunday is the annual FSILG risk manager roundtable, done jointly with IFC Risk Manager, required for fraternities.
* Panhel – Spring informal recruitment underway

Diego Escobedo, IFC VP provided an update.

* Phi Sigma Rho, the first sorority in IFC, is moving from being a Probationary Member to an Associate Member, which is the second stage of IFC recognition.
* IFC is considering adding two new committees, one each overseeing development of a new constitution and new risk management policy.
* Want to get academic chairs of houses together
* Preparing for CPW, RMC program going well
* Considering redesign of IFC logo and website – the IFC programming & publicity chair is pushing for this
* First presidents council meeting of the semester was just held
* IFC has seen some unregistered events, and the chapters are now going through judicial process. Seems like some of these groups had officers who weren’t familiar with rules

# Facilities Renewal Update

Pam Gannon presented a review of the FSILG Facilities Renewal committee.

* Phase 1 of project
  + Issued RFP for project manager – cost of project manager to be paid by IRDF – architects/contractors who have worked with community … deadline is tonight
  + Anticipating program will be done with IRDF paying up front, then chapters billed for 25%
* Results of recent survey – 22 responses (58 percent of houses) – 8 chapters that didn’t answer, 8 were renters or MIT-managed properties
  + Interest in FLIP program (life safety), facilities renewal plan, interest in IRDF loan or grant
    - Phase 1 (doors & egress) – 59 percent answered “yes” or “maybe”. If you remove FSILG’s that were doing or had just done major renovation, then 76 percent of the remaining houses answered yes/maybe
    - Phase 2 (fire alarms) – 88 percent yes/maybe (if we back out houses that had recently done updates)
    - Phase 3 (sprinkler) – 82 percent yes/maybe if we back houses with updates
  + Perceived that it makes sense to do as community-wide project
  + 95 percent have yes/maybe done their own facilities plan
  + Asked what service you’d like
    - 1. Most said contractor recommendations
    - 2 Facilities management services
    - 3. Training for undergrads
* Question – how to share feedback with FCI on experiences with contactors? Scott said call him in FCI office and have conversation about it. Always looking for handyman contractors – they are in demand because of strength of construction

Scott Klemm presented information about the new Facilities Management program being rolled out by the FCI.

* One of the themes of AILG strategic plan was facilities management and all the issues around it.
* Reimagining of FCI exercise also surfaced this concern.
* FCI started offering project management a year ago.
* Now FCI is introducing the Facilities Management program – Part of AILG/community goal to make the facilities \*nicer\* than the dorms, and make sure basic maintenance issues are addressed in a timely manner.
* Facilities Management Service will include:
  + Walk-throughs every 2 weeks
  + Management (not execution) of normal maintenance
  + Management of outside vendors
  + Management of SLI-required pre-inspection
  + Developing facilities operations framework – like house manager “bibles” of the past
  + Serve as a point of contact and tracking for resident repair requests, addressing requests by contacting & managing service vendors
* The general structure of the program:
  + Governed by the Facilities Management charter, which has been endorsed by the AILG Board
  + The FCI Director of Facilities will
    - Serve as the Facilities Manager for up to 10 buildings (additional Facilities Managers will be hired as needed)
    - Use the organizations’ preferred vendors
    - Manage other outside vendors
  + Commitment & costs
    - First term 5/1/2020 to 6/30/2021
    - $1,000 per bldg. per month
    - Goal to have Director of Facilities start in the role April 1st, get started with program services May 1st
    - Interested houses should submit letter of commitment to Scott Klemm by March 17 to facilitate this April 1 hiring.
* BSF program will continue as it is, and will be staffed by FCI Director of Facilities working with other Facilities Managers
* Scott will be posting charter to the FCI website and sending email to [mitailg@mit.edu](mailto:mitailg@mit.edu)

# Peer Visit Program

Roy Russell and Eric Cigan presented an update about the PVP plan. Annual visit to each group is the goal. Visited groups will shape their own questionnaire. (See slides for more details)

# AILG Alumni Leadership Retreat

March 22 (Sunday) Second Annual FSILG Alumni/ae Retreat (In Dedication to Bob Ferrara, Class of ’67) at MIT’s Endicott House.

Plans include:

* Discussion of initial PVP visits
* Roundtables on understanding IRDF and FCI

Will send out survey to get input on agenda

# News from Nationals

Lehigh is putting hold on new Greek life. At Cornell, a young man died last fall, probably hazed at fraternity event, lawsuits involved, including alumni advisors. Encourage you to ask your Nationals about any implications.

# Announcements

* Mary Linton Peters – KAT celebrating 15th anniversary
* Akil Middleton was at Oxford to meet with Zeta Psi European chapters
* May 20th is AILG annual meeting date
* Giving challenge is March 12
* Scott Klemm: Reminder insurance due in March
* FCI board has an opening
* October 21: FCI annual meeting
* March 20-21: A program for graduate alumni

# Adjournment

Adjourned 8:28pm

# Abbreviations

AILG Association of Independent Living Groups

BSF Building Safety Facilitation

CPW Campus Preview Weekend

DSL Division of Student Life

FCI FSILG Cooperative, Inc.

FSILGs Fraternities, Sororities and Independent Living Groups

GRA Graduate Resident Advisor

IFC Interfraternity Council

ILGs Independent Living Groups

IRDF Independent Residence Development Fund

LGC Living Group Council

Panhel Panhellenic Association

SLI Safety, Licensing and Inspection Program