

## Meeting of the AILG Accreditation Committee

1/11/18

present: John Covert, Bob Ferrara, Herman Marshall, Brad Badgley, Liz Jason, Steve Carhart (by phone), Kim Hunter (by phone)

1- Minutes of the last meeting -- Reviewed briefly

2- Status of past reviews

TDC's report is done but not yet sent to the deans. For the Fenway report, HLM will contact the team (novteam2) and ask that they modify the report by moving comments from the private section. We agreed that the private section of the report form is no longer needed. For DTD, we are looking forward to suggested wording from a member of the AILG board. ZBT had a reservation related to the lack of 990 filing for several years but they have now caught up and the reservation is now cleared.

Groups to be reviewed in the spring term are DKE, DPhiE, DTD, Number 6, SChi, and ThetaChi. PKT was added to the list, making 7 groups to review. John will send out a notice to these groups soon.

3- Annual report for 2016-17

John will send out the next version by 1/19.

4- Facilities Assessment

The work starts next week. We considered how to incorporate results into Accreditation. We expect that results will come in the form of an Excel spreadsheet with near term and long term issues noted. The review team should look for 'tall poles', not go through the assessment in detail.

5- Meeting notices

I was admonished to send out Accreditation Committee notices at least 2 days before any meeting.

6- Procedure changes

We decided that an 'on-call' committee member will be provided with review reports when available to perform a first check.

Next meeting: Feb. 1, 2018, 4PM