FSILG Alumni/ae Retreat in Recognition of Bob Ferrara
May 18, 2019
Endicott House

Agenda

8:30  Continental Breakfast – Brooks Conference Center @ Endicott House

9:00  Opening Remarks
   Role of the AILG: Akil Middleton
   Role of the FSILG Office and Advising Approach: Brad Badgley

9:15  Student Speaker: René García Franceschini '19, Theta Delta Chi

10:15 Break

10:30 Breakout Sessions

A. Engaging Your Alumni/ae *(choose 1 session)* 10:30-11:15
   Session 1: Focus on outreach
   - Pam Gannon & Bob Ferrara
     How to expand the alum volunteer pool
     What resources are available to support your efforts
   Session 2: Focus on organizing and running your alum boards
   - Akil Middleton & Brad Badgley
     House corporation boards vs. advisory boards
     Best practices and lessons learned for running your boards

B. FSILG Facilities Renewal *(choose 1 session)* 11:15-12:00
   Session 1: Focus on short-term
   - Larry Stabile & Brad Badgley
     Maintenance, security & safety, seasonal issues
     Role of the FSILG Cooperative Inc (FCI)
   Session 2: Focus on long-term
   - Pam Gannon & Akil Middleton
     Facilities renewal planning
     How to use the IRDF to support improvements

12:00 Lunch at the Mansion
   Remarks from Bob Ferrara

1:00  Wrap-up
Engaging Your Alumni/ae

Session 1: Focus on outreach - Pam Gannon & Bob Ferrara
   Topics: How to expand the alum volunteer pool
   What resources are available to support your efforts

Notes
   Need to raise interest and awareness

Composition of boards
   - Want to have old, middle, recent grads
   - TEP has one alum per decade
   - Include undergrads - ET
     - Builds trust for bigger issues that may arise
   - Some alums feel they are “on their own”
   - “In my day” doesn’t help students with today’s challenges

Informal contact and routine involvement
   - Find “just one day” opportunities
   - Ask “cohorts” for something specific, e.g. friend groups
   - SAE - “President’s call” every week from Chicago!
   - Informal weekly contact – DKE
   - Think communications – Chi Phi
   - Not just fundraising requests

Expose the needs of the FSILG
   - Don’t waste a good crisis – DKE
   - Organized sessions if necessary
   - Remind alums why they cared
   - Think about what “pitch” to make at large alum events

Think FUN!
   - Create opportunities for fun together
   - Find the “spark”
   - Help alums remember why they signed up
   - Happy hours at the house, Duck Tours, class activities at annual events, space to talk
   - Chapter anniversaries, annual alumni events
   - Create a social nexus

Tools available (see handout)
   - The AILG is an official affinity group of the MITAA
- MITAA liaison – Elena Byrne
- MITAA can provide email lists, address lists, sorted lists
- MITAA can identify members of your organization who volunteer for MIT in another capacity – could be a good source to contact
- Webex for remote alums

Session 2: Focus on organizing and running your alum boards - Akil Middleton & Brad Badgley
Topics: House corporation boards vs. advisory boards
Best practices and lessons learned for running your boards

Notes
Challenges of alum boards
- Meeting frequencies, scheduling, transition issues
- Meetings once a year, contact mostly via email
- Delegation of tasks/commitments
- A lot of people want to contribute, how do you get those people to work together?
- A lot of people want to be on the board but don’t want to do the work
- Getting “MIT people” to work together
- Older alums are involved
- Getting younger alums involved – the gap is continuing to grow
- Including students who want to be involved

Needs
- Tips on how to re-orient board so current officers can reinvigorate
- Many alums are remote
- How to “escape” while letting the board’s work continue
- Learning to work with resources on campus
- Looking for ways to get money back in to system - SAE

What has worked well
- Actively look for volunteers and give them as much freedom as possible
- Set expectations for alums
- Give some structure to what alum officers do
- Be supportive of alums and what they do
- Keep alum engaged - “if you don’t do the job this year, you won’t have it”
- Set dates for meetings
- Division of house corp boards vs advisory boards
- Alum advisors focus on specific roles and tasks
- Create a broad structure as well as the ability to engage immediately when the chapter needs help - ZP

Create liaison positions, e.g. career advisor
- Be a career advisor to undergrads
- Alums can facilitate career fair, resumes, night out to restaurant
Engage undergraduates
   → Best practice - undergrad president should be on the board
   - Involve chapter president, alum relations chair, social chair
   - 4-5 member advising group with some specialty have a continuing dialogue with officers of the house - SAE
   - Meet every week to get down to issues – Theta Tau
   - Focus on the concrete, rather than the idealistic
     o Good cop / bad cop board members
   - Undergrad presidents want to stay out of trouble

Alum events
   - Banquets towards the end of the year
   - Founders Day Weekend
   - Make event invitations
   - Board involvement in recruitment

How to engage board members remotely and in the Boston area
   - Use Webex, Zoom, Google hangouts, Calendar
   - Email listserv, board listserv, board-plus listserv
   - There are alum board presidents in Chicago and in Hawaii
     → Involve remote alums when people want to be part of Board

FSILG Facilities Renewal

Session 1: Focus on short-term - Larry Stabile & Brad Badgley
Topics: Maintenance, security & safety, seasonal issues
     Role of the FSILG Cooperative Inc (FCI)

Notes
Common issues for most FSILGs
   - Maintenance
   - Communication
   - Support
   - Emergencies and special situations

Thoughts/suggestions about issues
   - Importance of communication with undergrads – they should know what to report to alums and how to contact them
     → Then alums must respond quickly to undergrad requests
   - At PBE, the renovation increased the number of maintenance items due to more infrastructure
   - Possible models:
     o Undergrads are responsible for cleanliness, alums are responsible for maintenance
     o Or undergrads initiate projects, alums pay
   - Dumpster runs are gold
     → Increase availability of dumpsters
- Value of longstanding house chefs for much more, e.g. house manager, “house father”

Role of the FSILG Office
- Brad Badgley more involved than he’d like at a few FSILGs
- FSILG office can help with bed bugs

Role of the AILG Facilities Committee
- Further defining of rules for stakeholders
- Alum house manager as educator
- Help Facilities Committee get buy in as the “heavy hand”
- Use Facilities Committee as “teeth” and support to address issues (“No parties until you fix this!”)

Importance of IAP + summer
- Security - break-ins are more of an issue of late
- IAP – need “boots on the ground” every day
- Who to communicate with during winter/summer/IAP

FCI (Scott Klemm) offerings
- Project management (e.g. roof)
- Property pilot coming for higher need FSILGs
- Emergency support? Scheduling? Access to house?
- More “a la carte” options for services

Undergrad house manager training by FSILG office
- Increase to 4X/year?
- Invite alum house managers? Role models?
- Help alums support undergrad house managers

➔ Alums (AILG+) should take the lead on messaging “needs” to MIT, so FSILG office is not the sole voice

Session 2: Focus on long-term - Pam Gannon & Akil Middleton
Topics: Facilities renewal planning
How to use the IRDF to support improvements

Notes:
Facilities renewal plans:
How many of us have plans? 5-year plan? 10-year plan?
How often is it just do something every 40 years?
How best to use the facilities assessment reports?

Help is needed with trigger requirements, e.g. ADA
- How to avoid these? What about misinformation?
- These changes are expensive
AILG could publish triggers for reach municipality

Best practice is rolling renovations
- Saves $$$ and does not require large scale fundraising
- Can make a lot of progress with annual goals
- Alpha Phi uses this model
- Work with undergrads to manage
- **Give more attention to this model!

House bills:
**Should set rent as: operating expenses + maintenance costs
- Need to fund long-term maintenance and add extra to include annual escalation
- Have a percent that goes to long-term strategic reserves
- Need to charge enough for all required expenses
  → House corporation should do this
- How to budget for that?
- Give undergrads income numbers to justify their rent vs. spending
- How to confront that house bills need to be higher?
- X amount is required and you want Y in addition, therefore, we need to charge X + Y
- MIT financial aid is applied to house bills
  → Students should not be setting rent

Housing agreements
- Housing contracts with annual terms
- Send letter from House Corp Board to parents
- Or have parents co-sign housing contracts

We could share annual house bills and summer rents
- Summer rents are highly variable
- Summer housing scholarships

IRDF – Independent Residence Development Fund
- Reminder – grants work on a reimbursement model
- IRDF grants can be dependent on the amount given - for major grants (90% pass through)
- Grants can now include historic preservation, providing more opportunities
- IRDF community-wide benefits – wifi and fiber
- SPGH – Society for the Preservation of Greek Housing can also help

Send list of what each organization gives and receives to the IRDF annually
- Has been done in the past, but should be more widely known by all members of alum boards
MIT Association of Independent Living Groups (AILG)

The regular business of the AILG is conducted by its elected Board of Directors. You may contact the AILG Board of Directors at: ailgboard@mit.edu.
AILG website: http://ailg.mit.edu/

The officers and directors of the AILG are:

Akil Middleton, Chair, ’08, ΖΨ, (3 year term expires 2021)
Pamela Gannon, Vice Chair, ’84, ΑΦ, (3 year term expires 2019)
Eric Cigan, Treasurer, ’83, ΛΧΑ, (3 year term expires 2019)
Alice Leung, ’93, Secretary, ΕΘ, (3 year term expires 2020)
Cecilia Stuopis ’90, ΑΧΟ, (3 year term expires 2020)
Cody Chamberlain, ’14, ΦΚΣ, (3 year term expires 2021)

Ombudspersons:
Jessie Stickgold-Sarah ’97, Fenway House (1 year term expires 2019)
Sara Wilmer ’03, ΣΚ (1 year term expires 2019)
Stan Wulf ’65, ΦΔΘ (1 year term expires 2019)

List of Committees & Contacts

Volunteers join committees of the AILG to collectively improve our community.

AILG Committees and Contacts 2017-18:

AILG Board - Akil Middleton, Chair
Accreditation Committee - Herman Marshall, Chair
Community Relations Committee - Jim Latimer, Chair
Education and Outreach Committee - Cody Chamberlin, Chair
Facilities Committee - Larry Stabile, Chair
Finance Committee - Ernie Sabine, Chair
Information Technology Committee - Jessie Stickgold-Sarah, Chair
Insurance Committee - Stan Wulf, Chair

Previous Ad-Hoc and Special Committees:

Parent Outreach Committee - Pam Gannon, Chair
West Campus Village - Stephen DeFalco, Chair
Locals Committee - Eric Cigan, Alice Leung, Co-chairs
Recruitment Study - Akil Middleton, Jack Gordon, Co-chairs
AILG Goals 2018-2019

1. Coordinate with and support chapters as they implement their facilities action plans for phase II
   - Short- and long-term planning
   - Outreach and fundraising
   - Community-wide initiatives
2. Support campus-wide sexual assault awareness programs by:
   - Formally endorsing existing programs and initiatives
   - Featuring Title IX and VPR representatives at a Plenary meeting
3. Develop a statement of AILG core values, including safety, diversity, and inclusion
4. Enhance undergraduate and alumni interactions
   - Hold a new volunteer orientation session
   - Identify and discuss any gaps between alumni and student perspectives
5. Strengthen and connect our member alumni corporations
   - Educate our members on tools available through the AILG Alumni Association Affinity Group
   - Develop toolkits and resources for alumni involvement
   - Create a method to collect and update house corporation rosters
   - Hold a house corporation leadership retreat
6. Perform a review and update of the Accreditation Program and launch a late Spring 2019 pilot
7. Review and update the AILG Bylaws
mission
To advance knowledge and educate students in science, technology, and other areas of scholarship that will best serve the nation and the world in the 21st century.

culture
MIT is made up of smart, ambitious, and hardworking people who work together to build a better world. MIT students are famous for their hacks—playful pranks they pull on campus that showcase their ingenuity.

community
The MIT community is incredibly diverse; 47% of the undergraduate student body represents U.S. minority groups, 46% of our students are female, and nearly one-fifth of our students are the first in their family to attend college.

history
MIT was founded in 1861 by William Barton Rogers, a geologist, who served as the Institute's first president. In 1916, MIT moved from Boston to its current home in Cambridge.

Who you will find here

Students
4,547 undergraduate students
6,919 graduate students

Faculty
1,047 full-time faculty
10 Nobel Laureates
2 Pulitzer Prize winners
22 MacArthur Fellows

What you will study
MIT students apply to MIT for general admission and select a major at the end of their first year with the help of their advisor. MIT offers the SB degree in the following fields:

- Aerospace Engineering
- American Studies
- Ancient & Medieval Studies
- Anthropology
- Archaeology & Materials
- Architecture
- Art & Design
- Asian & Asian Diaspora Studies
- Biological Engineering
- Biology
- Brain & Cognitive Sciences
- Business Analytics
- Chemical-Biological Engineering
- Chemical Engineering
- Chemistry
- Chemistry & Biology
- Civil & Environmental Engineering
- Comparative Media Studies
- Computer Science, Economics & Data Science
- Computer Science & Engineering
- Computer Science & Molecular Biology
- Earth, Atmospheric & Planetary Sciences
- Economics
- Electrical Engineering & Computer Science
- Electrical Science & Engineering
- Finance
- French
- German
- History
- Latin American & Latino/a Studies
- Linguistics
- Literature
- Management
- Materials Science & Engineering
- Mathematics
- Mathematics with Computer Science
- Mathematical Economics
- Mechanical Engineering
- Mechanical & Ocean Engineering
- Music
- Nuclear Science & Engineering
- Philosophy
- Physics
- Planning
- Political Science
- Russian & Eurasian Studies
- Science, Technology & Society
- Spanish
- Theater Arts
- Urban Science & Planning with Computer Science
- Women's & Gender Studies
- Writing

Where you will live
Housing is 100% guaranteed from first year through senior year, and all residence halls have live-in faculty Heads of House. For MIT students, their residence halls are part entertainment center, part brain trust, part support system, and central to their experience.

168 acres along the banks of the Charles River in historic Cambridge, Massachusetts

10 residence halls
4 have dedicated makerspaces
1 has a giant ball pit

Advanced coursework
We don't require that applicants take advanced courses beyond what is commonly available in high school—we just want to see that students have challenged themselves in their academic areas of interest.

If you've taken AP, IB, or similar advanced coursework, the credit you may earn at MIT can vary depending on the subject. Specifics can be found on our website. If you're confident that you've already covered a subject, most introductory subjects offer an exam you can take to obtain credit.
Research and internships

The Undergraduate Research Opportunities Program (UROP) offers undergraduates the chance to work on cutting edge research—whether joining established research projects or pursuing their own ideas. Research can be done in any academic department or interdisciplinary laboratory, and no previous experience is required.

MIT also offers opportunities for internships and research work abroad. MIT International Science and Technology Initiatives (MISTI) provides intensive professional internships in companies, research laboratories, and universities around the globe.

91% of undergraduates complete at least one research experience through UROP before they graduate, and most do four or more.

Where MIT will take you

Approximately 54% of graduates go directly to employment, but 74% eventually go to graduate school, including 14% to medical school, 6% to law school, and 14% to business school. The average starting salary is $88,361.

30,000+
companies founded, creating 4.6+ million jobs

87% of graduating seniors completed internships while at MIT

53% of students participate in an international experience

Important dates

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<tr>
<th>Application deadlines</th>
<th>Early Action</th>
<th>Regular Action</th>
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<tr>
<td>Submit completed application</td>
<td>November 1</td>
<td>January 1</td>
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<td>Last month to take standardized tests for application</td>
<td>November</td>
<td>December</td>
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<td>Financial aid application deadline</td>
<td>February 15</td>
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<td>Admissions decision notifications</td>
<td>Mid-December</td>
<td>Mid-March</td>
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<td>Deadline for enrollment decision of admitted students</td>
<td>May 1</td>
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How financial aid works

Financial aid at MIT is entirely need-based and has no bearing on admissions decisions. MIT will meet the full amount of your family’s demonstrated need.

89% of undergraduates receive some type of financial aid

72% of undergraduate students graduate debt-free

$45,524 average MIT need-based scholarship

$119.7M awarded in need-based scholarships in 2017-2018

What it costs (before financial aid)

| Tuition & Fees | $51,832 |
| Typical Room & Board | $15,510 |
| Books & Personal | $2,898 |
| Total | $70,240 |

MIT Student Financial Services
sfs.mit.edu
sfs@mit.edu

What you will do for fun

500+
student organizations including:
73 ethnic-cultural associations
60 academic organizations
46 music, theater, visual arts, writing, and dance groups
30 service groups
29 student government groups
23 religious organizations
17 activism groups
6 media organizations
1 laboratory for chocolate science

33
varsity sports
MIT Engineers compete mainly against Division III New England colleges and Ivy League schools, but also routinely participate in regional and national tournaments and championships.

271 Academic All-Americans
30+ club teams
30 Olympians

4
physical education classes required for the MIT Pirate Certificate: pistol, archery, sailing, and fencing

Contact us

Office of Admissions
Massachusetts Institute of Technology
77 Massachusetts Ave.
Room 10-100
Cambridge, MA 02139
617.253.3400
admissions@mit.edu
mitadmissions.org

MIT Admissions
MIT Alumni Association Support of AILG Affinity Group

Elena Byrne
Assistant Director

Agenda
- Database of Records
- Event Support
- Special Services
- Fundraising Assistance

Database of Records
- Alumni Directory
  - Advanced search
  - Living Groups
  - Browse by categories
Database of Records

- Member Lists: Address, Email, Major, Grad Year, etc.
  - Provide updated lists to chapters as requested
  - Provide address list to second parties (Elevate, Pennington)

Database of Records

- Email Listservs
  - Each group has one
  - @alumlist.mit.edu
  - For example, mit_axo@alumlist.mit.edu

Database of Records

- Volunteer Service Record
  - Request a list of your alumni who hold MITAA volunteer roles

Event Support

- Chapter Events
- Tech Reunion/Commencement Receptions
- Family Weekend Receptions
- Services
  - Event registration and payment
  - Publicity emails and web site
  - Nametags
Event Support

FSILG Open Houses
Many brothers, sororities, clubs, and independent groups have chosen to host open houses and welcome alumni visitors, stop by your old residence and see what's changed! Those that are participating are listed below. The schedule is subject to change.

Tech Reunions

<table>
<thead>
<tr>
<th>Thursday Events</th>
<th>Friday Events</th>
<th>Saturday Events</th>
<th>Sunday Events</th>
<th>Accommodations</th>
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Friday, June 8

100 p.m.
Phi Sigma Kappa until 700 p.m.
487 Commonwealth Avenue, Boston
Register today!

100 p.m.
Sigma Alpha Epsilon until 5:00 p.m.
165 Bay State Road, Boston
Register today!

2:00 p.m.
Kappa Alpha Theta until 4:00 p.m.
350 Memorial Drive, Cambridge

Kappa Alpha Theta Open House

Come celebrate your sisters and meet some of the graduating seniors to welcome them into the alumnae community!

Contact Information
Primary Contact
across1@acdm.com

Date & Location
Date: June 8, 2019
Time: 2:00 p.m. to 4:00 p.m.
Location: Kappa Alpha Theta
350 Memorial Drive
Cambridge, MA
Special Services

- D. Reid Weedon ’41 Award & Grant Program
- Monthly FSILG deceased notices
- FSILG Organization Services
  - Alumni relations assistance and support
  - Alumni outreach education in collaboration with the AILG

Fundraising Assistance

- Assistance with outreach and publicity
- Assistance with capital campaigns
  - General education about capital campaigns
  - Information about alum giving
- Alumni/ae contact lists
- Support for the MIT 24-hour Challenge

Contact Information

Elena Byrne
Assistant Director
Student/Alumni Relations

617-252-1143
ebyrne@mit.edu
Established in 1964 by the MIT Corporation to assist in the “acquisition, maintenance, improvement or expansion” of independent living group facilities.

Provides Project Grants for:
1. Educational space & equipment
2. Safety improvements
3. Accessibility
4. Historic preservation - NEW!

Disburses ~$450K annually for Educational Operating Grants to every FSILG.

Issues long-term, low interest loans.

Supports MIT’s Fraternities, Sororities and Independent Living Groups (FSILGS).

For approved Major Project Grants (>100K), 90% of each donation is credited to the specific organization and 10% goes into the general pool. Updated program! Details are being finalized.

Reimburses ~$250K annually for approved Minor Project Grants.

Periodically funds FSILG Community-Wide Grants.

Contributions to the IRDF are tax-deductible and count toward Reunion year and MIT giving totals.

The IRDF is funded by alumni/ae contributions.

web.mit.edu/irdf/
IRDF Overview

May 2019

IRDF: Governance

- **Board of Allocation**
  Dave Latham ‘61, Steve Stuntz ‘67, and Susan Woodmansee ‘97
- **Grant Advisory Board**
  Pam Gannon ‘84, Tom Holtey ‘62, and Sara Wilmer ‘03
- **Architectural Review Board - NEW**
  Steve Baker ‘84, Ilkka Suvanto ‘68, Barbara Thornton ‘80
- Support is provided by Kevin Milligan of the MIT Finance Office,
  Pam Gannon ‘84 of the Division of Student Life, and
  Scott Klemm of the FSILG Cooperative, Inc.
- The MIT Treasurer has final approval authority for all terms related to
  loans and grants.
IRDF: Providing Support for FSILGs

1. Low Interest Loans
   • No giving requirement

2. Educational Operating Grants (EOGs) = ~$450,000 total annually
   • Each FSILG applies and receives annually
   • For operating expenses related to educational space

3. Minor Project Grants (~$250,000 total annually) => Reimbursement
   • No giving requirement
   • Allocated annually, FSILG must apply

4. Major Project Grants (> $100,000 each) => Reimbursement
   • Giving requirement – for capital campaigns
   • Organization’s capital campaign directs contributions to IRDF (90/10 split - NEW)

What Can the IRDF Provide Reimbursement For?

**Minor Project Grants** (<$100,000 projects)

The IRDF can provide reimbursement for:
• Educational equipment - 75%
• Safety improvements - 75%
• Accessibility - 75%
• Historic preservation - 75% NEW!

**We want you to improve your houses and apply for minor project grants!**
IRDF Minor Project Grant Reimbursement Process

Decide to fix door hardware (life safety improvement) → Ask FCI for contractor recommendations → Hire contractor to replace door hardware

IRDF Grant Advisory Board approves grant! 😁 → Grant is reviewed by IRDF Grant Advisory Board → File for IRDF Minor Project Grant for safety improvement

Receive 75% reimbursement $$

What Can the IRDF Provide Reimbursement For?

**Major Project Grants** (> $100,000 projects)

The IRDF can provide reimbursement for:
- Educational equipment - 100%
- Safety improvements - 100%
- Accessibility - 100%
- Historic preservation - 100% NEW!
Major Project Grant Reimbursement Process

- Major Project Grants are linked to a chapter’s capital campaign and reimbursement is dependent on the amount of total alum donations over a five-year period.
- New IRDF policies *clarify* that alums can contribute directly to the IRDF (tax-deductible, MIT reunion-and-campaign eligible gift) for an FSILG capital campaign and 90% the donation will go the FSILG and 10% to the IRDF general pool. Previously, reimbursement for Major Project Grants used a more complicated formula.
- Major Project Grants are typically coupled with an IRDF loan: the chapter takes out an IRDF loan to fund construction and after construction is complete the chapter receives a grant covering eligible expenditures.

IRDF: Planning for the Future

- The source of income for the IRDF is alumni/ae donations and interest on IRDF loans
- We are working in partnership with MIT Resource Development to encourage more donations to the IRDF
- New 90/10 split could incentivize donations for Major Project Grants, which then benefit the overall system
- *We’d like to know if you are planning a major project in the next 5 years*
- For more information: [web.mit.edu/irdf/](http://web.mit.edu/irdf/)
<table>
<thead>
<tr>
<th>Name</th>
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<tr>
<td>Dave Chanoux</td>
<td>Lambda Chi Alpha</td>
<td><a href="mailto:dchanoux@scanningdevices.com">dchanoux@scanningdevices.com</a></td>
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<tr>
<td>Eric Cigan</td>
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<td><a href="mailto:ecigan@alum.mit.edu">ecigan@alum.mit.edu</a></td>
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<tr>
<td>John Cloutier</td>
<td>Phi Kappa Sigma</td>
<td><a href="mailto:jmhz@alum.mit.edu">jmhz@alum.mit.edu</a></td>
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<td><a href="mailto:pmgannon@mit.edu">pmgannon@mit.edu</a></td>
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<tr>
<td>Tom Holtey</td>
<td>Chi Phi</td>
<td><a href="mailto:tholtey@verizon.net">tholtey@verizon.net</a></td>
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<tr>
<td>David Lawrence</td>
<td>TEP / Xi Fellowship</td>
<td><a href="mailto:dlaw@dlaw.me">dlaw@dlaw.me</a></td>
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<tr>
<td>Tyler Kemp-Benedict</td>
<td>pika</td>
<td><a href="mailto:tyler@tylerkb.com">tyler@tylerkb.com</a></td>
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<tr>
<td>Dan Smythe</td>
<td>Sigma Alpha Epsilon</td>
<td><a href="mailto:smythe@alum.mit.edu">smythe@alum.mit.edu</a></td>
</tr>
<tr>
<td>Larry Stabile</td>
<td>Theta Delta Chi</td>
<td><a href="mailto:l.stable@comcast.net">l.stable@comcast.net</a></td>
</tr>
<tr>
<td>Tom Stohilman</td>
<td>Kappa Sigma</td>
<td><a href="mailto:bsf@mit.edu">bsf@mit.edu</a></td>
</tr>
<tr>
<td>Vic Tulli</td>
<td>Chi Phi</td>
<td><a href="mailto:vtulli@gmail.com">vtulli@gmail.com</a></td>
</tr>
<tr>
<td>Doug Vincent</td>
<td>Delta Kappa Epsilon</td>
<td><a href="mailto:DougVincent@DesignMentor.com">DougVincent@DesignMentor.com</a></td>
</tr>
<tr>
<td>Sara Wilmer</td>
<td>Sigma Kappa</td>
<td><a href="mailto:drebbel@gmail.com">drebbel@gmail.com</a></td>
</tr>
<tr>
<td>Stan Wulf</td>
<td>Phi Delta Theta</td>
<td><a href="mailto:sawulf@alum.mit.edu">sawulf@alum.mit.edu</a></td>
</tr>
<tr>
<td>Brad Badgley</td>
<td>MIT DSL</td>
<td><a href="mailto:bbadgley@mit.edu">bbadgley@mit.edu</a></td>
</tr>
<tr>
<td>Pam Gannon</td>
<td>MIT DSL</td>
<td><a href="mailto:pmgannon@mit.edu">pmgannon@mit.edu</a></td>
</tr>
<tr>
<td>Judy Robinson</td>
<td>MIT DSL</td>
<td><a href="mailto:judyrob@mit.edu">judyrob@mit.edu</a></td>
</tr>
</tbody>
</table>