FSILG Alumni/ae Retreat in Recognition of Bob Ferrara

May 18, 2019 Endicott House *Agenda*

8:30	Continental Breakfast – Brooks Conference Center @ Endicott House
9:00	Opening Remarks Role of the AILG: Akil Middleton Role of the FSILG Office and Advising Approach: Brad Badgley
9:15	Student Speaker: René García Franceschini '19, Theta Delta Chi
10:15	Break

A. Engaging Your Alumni/ae (choose 1 session) 10:30-11:15

Session 1: Focus on outreach

10:30 Breakout Sessions

- Pam Gannon & Bob Ferrara How to expand the alum volunteer pool What resources are available to support your efforts

Session 2: Focus on organizing and running your alum boards
- Akil Middleton & Brad Badgley
House corporation boards vs. advisory boards
Best practices and lessons learned for running your boards

B. FSILG Facilities Renewal (choose 1 session) 11:15-12:00

Session 1: Focus on short-term
- Larry Stabile & Brad Badgley
Maintenance, security & safety, seasonal issues
Role of the FSILG Cooperative Inc (FCI)

Session 2: Focus on long-term
- Pam Gannon & Akil Middleton
Facilities renewal planning
How to use the IRDF to support improvements

12:00 Lunch at the Mansion

Remarks from Bob Ferrara

1:00 Wrap-up

FSILG Alumni/ae Retreat in Recognition of Bob Ferrara

May 18, 2019 Endicott House Notes from Breakout Sessions

Engaging Your Alumni/ae

Session 1: Focus on outreach - Pam Gannon & Bob Ferrara

Topics: How to expand the alum volunteer pool
What resources are available to support your efforts

Notes

Need to raise interest and awareness

Composition of boards

- Want to have old, middle, recent grads
- TEP has one alum per decade
- Include undergrads ET
 - Builds trust for bigger issues that may arise
- Some alums feel they are "on their own"
- "In my day" doesn't help students with today's challenges

Informal contact and routine involvement

- Find "just one day" opportunities
- Ask "cohorts" for something specific, e.g. friend groups
- SAE "President's call" every week from Chicago!
- Informal weekly contact DKE
- Think communications Chi Phi
- Not just fundraising requests

Expose the needs of the FSILG

- Don't waste a good crisis DKE
- Organized sessions if necessary
- Remind alums why they cared
- Think about what "pitch" to make at large alum events

Think FUN!

- Create opportunities for fun together
- Find the "spark"
- Help alums remember why they signed up
- Happy hours at the house, Duck Tours, class activities at annual events, space to talk
- Chapter anniversaries, annual alumni events
- Create a social nexus

Tools available (see handout)

- The AILG is an official affinity group of the MITAA

- MITAA liaison Elena Byrne
- MITAA can provide email lists, address lists, sorted lists
- MITAA can identify members of your organization who volunteer for MIT in another capacity could be a good source to contact
- Webex for remote alums

Session 2: Focus on organizing and running your alum boards - Akil Middleton & Brad Badgley

Topics: House corporation boards vs. advisory boards

Best practices and lessons learned for running your boards

Notes

Challenges of alum boards

- Meeting frequencies, scheduling, transition issues
- Meetings once a year, contact mostly via email
- Delegation of tasks/commitments
- A lot of people want to contribute, how do you get those people to work together?
- A lot of people want to be on the board but don't want to do the work
- Getting "MIT people" to work together
- Older alums are involved
- Getting younger alums involved the gap is continuing to grow
- Including students who want to be involved

Needs

- Tips on how to re-orient board so current officers can reinvigorate
- Many alums are remote
- How to "escape" while letting the board's work continue
- Learning to work with resources on campus
- Looking for ways to get money back in to system SAE

What has worked well

- Actively look for volunteers and give them as much freedom as possible
- Set expectations for alums
- Give some structure to what alum officers do
- Be supportive of alums and what they do
- Keep alum engaged "if you don't do the job this year, you won't have it"
- Set dates for meetings
- Division of house corp boards vs advisory boards
- Alum advisors focus on specific roles and tasks
- Create a broad structure as well as the ability to engage immediately when the chapter needs help - ZP

Create liaison positions, e.g. career advisor

- Be a career advisor to undergrads
- Alums can facilitate career fair, resumes, night out to restaurant

Engage undergraduates

- → Best practice undergrad president should be on the board
- Involve chapter president, alum relations chair, social chair
- 4-5 member advising group with some specialty have a continuing dialogue with officers of the house - SAE
- Meet every week to get down to issues Theta Tau
- Focus on the concrete, rather than the idealistic
 - Good cop / bad cop board members
- Undergrad presidents want to stay out of trouble

Alum events

- Banquets towards the end of the year
- Founders Day Weekend
- Make event invitations
- Board involvement in recruitment

How to engage board members remotely and in the Boston area

- Use Webex, Zoom, Google hangouts, Calendar
- Email listsery, board listsery, board-plus listsery
- There are alum board presidents in Chicago and in Hawaii
 - →Involve remote alums when people want to be part of Board

FSILG Facilities Renewal

Session 1: Focus on short-term - Larry Stabile & Brad Badgley

Topics: Maintenance, security & safety, seasonal issues Role of the FSILG Cooperative Inc (FCI)

Notes

Common issues for most FSILGs

- Maintenance
- Communication
- Support
- Emergencies and special situations

Thoughts/suggestions about issues

- Importance of communication with undergrads they should know what to report to alums and how to contact them
 - →Then alums must respond quickly to undergrad requests
- At PBE, the renovation *increased* the number of maintenance items due to more infrastructure
- Possible models:
 - Undergrads are responsible for cleanliness, alums are responsible for maintenance
 - Or undergrads initiate projects, alums pay
- Dumpster runs are gold
 - →Increase availability of dumpsters

Value of longstanding house chefs for much more, e.g. house manager, "house father"

Role of the FSILG Office

- Brad Badgley more involved than he'd like at a few FSILGs
- FSILG office can help with bed bugs

Role of the AILG Facilities Committee

- Further defining of rules for stakeholders
- Alum house manager as educator
- Help Facilities Committee get buy in as the "heavy hand"
- Use Facilities Committee as "teeth" and support to address issues ("No parties until you fix this!")

Importance of IAP + summer

- Security break-ins are more of an issue of late
- IAP need "boots on the ground" every day
- Who to communicate with during winter/summer/IAP

FCI (Scott Klemm) offerings

- Project management (e.g. roof)
- Property pilot coming for higher need FSILGs
- Emergency support? Scheduling? Access to house?
- More "a la carte" options for services

Undergrad house manager training by FSILG office

- Increase to 4X/year?
- Invite alum house managers? Role models?
- Help alums support undergrad house managers

→Alums (AILG+) should take the lead on messaging "needs" to MIT, so FSILG office is not the sole voice

Session 2: Focus on long-term - Pam Gannon & Akil Middleton

Topics: Facilities renewal planning

How to use the IRDF to support improvements

Notes:

Facilities renewal plans:

How many of us have plans? 5-year plan? 10-year plan? How often is it just do something every 40 years? How best to use the facilities assessment reports?

Help is needed with trigger requirements, e.g. ADA

- How to avoid these? What about misinformation?
- These changes are expensive

→ AILG could publish triggers for reach municipality

Best practice is rolling renovations

- Saves \$\$\$ and does not require large scale fundraising
- Can make a lot of progress with annual goals
- Alpha Phi uses this model
- Work with undergrads to manage
- **Give more attention to this model!

House bills:

- **Should set rent as: operating expenses + maintenance costs
 - Need to fund long-term maintenance and add extra to include annual escalation
 - Have a percent that goes to long-term strategic reserves
 - Need to charge enough for all required expenses
 - → House corporation should do this
 - How to budget for that?
 - Give undergrads income numbers to justify their rent vs. spending
 - How to confront that house bills need to be higher?
 - X amount is required and you want Y in addition, therefore, we need to charge X + Y
 - MIT financial aid is applied to house bills
 - → Students should not be setting rent

Housing agreements

- Housing contracts with annual terms
- Send letter from House Corp Board to parents
- Or have parents co-sign housing contracts

We could share annual house bills and summer rents

- Summer rents are highly variable
- Summer housing scholarships

IRDF – Independent Residence Development Fund

- Reminder grants work on a reimbursement model
- IRDF grants can be dependent on the amount given for major grants (90% pass through)
- Grants can now include historic preservation, providing more opportunities
- IRDF community-wide benefits wifi and fiber
- SPGH Society for the Preservation of Greek Housing can also help

→ Send list of what each organization gives and receives to the IRDF annually

- Has been done in the past, but should be more widely known by all members of alum boards



MIT Association of Independent Living Groups (AILG)

The regular business of the AILG is conducted by its elected Board of Directors. You may contact the AILG Board of Directors at: ailgboard@mit.edu. AILG website: http://ailg.mit.edu/

The officers and directors of the AILG are:

Akil Middleton, Chair, '08, ZΨ, (3 year term expires 2021) Pamela Gannon, Vice Chair, '84, AΦ, (3 year term expires 2019) Eric Cigan, Treasurer, '83, Λ XA, (3 year term expires 2019) Alice Leung, '93, Secretary, EΘ, (3 year term expires 2020) Cecilia Stuopis '90, AXO, (3 year term expires 2020) Cody Chamberlain, '14, Φ KΣ, (3 year term expires 2021)

Ombudspersons:

Jessie Stickgold-Sarah '97, Fenway House (1 year term expires 2019) Sara Wilmer '03, Σ K (1 year term expires 2019) Stan Wulf '65, $\Phi\Delta\Theta$ (1 year term expires 2019)

List of Committees & Contacts

Volunteers join committees of the AILG to collectively improve our community.

AILG Committees and Contacts 2017-18:

AILG Board - Akil Middleton, Chair
Accreditation Committee - Herman Marshall, Chair
Community Relations Committee - Jim Latimer, Chair
Education and Outreach Committee - Cody Chamberlin, Chair
Facilities Committee - Larry Stabile, Chair
Finance Committee - Ernie Sabine, Chair
Information Technology Committee - Jessie Stickgold-Sarah, Chair
Insurance Committee - Stan Wulf, Chair

Previous Ad-Hoc and Special Committees:

Parent Outreach Committee - Pam Gannon, Chair West Campus Village - Stephen DeFalco, Chair Locals Committee - Eric Cigan, Alice Leung, Co-chairs Recruitment Study - Akil Middleton, Jack Gordon, Co-chairs



AILG Goals 2018-2019

- 1. Coordinate with and support chapters as they implement their facilities action plans for phase II
 - o Short- and long-term planning
 - Outreach and fundraising
 - Community-wide initiatives
- 2. Support campus-wide sexual assault awareness programs by:
 - Formally endorsing existing programs and initiatives
 - o Featuring Title IX and VPR representatives at a Plenary meeting
- 3. Develop a statement of AILG core values, including safety, diversity, and inclusion
- 4. Enhance undergraduate and alumni interactions
 - Hold a new volunteer orientation session
 - o Identify and discuss any gaps between alumni and student perspectives
- 5. Strengthen and connect our member alumni corporations
 - Educate our members on tools available through the AILG Alumni Association Affinity Group
 - Develop toolkits and resources for alumni involvement
 - o Create a method to collect and update house corporation rosters
 - Hold a house corporation leadership retreat
- 6. Perform a review and update of the Accreditation Program and launch a late Spring 2019 pilot
- 7. Review and update the AILG Bylaws



Facts

for prospective students

"Mens et Manus" (Mind and Hand)

mascot

The beaver-nature's original engineer

colors

Cardinal red and silver gray

mission

To advance knowledge and educate students in science, technology, and other areas of scholarship that will best serve the nation and the world in the 21st century

culture

MIT is made up of smart, ambitious, and hardworking people who work together to build a better world. MIT students are famous for their hacksplayful pranks they pull on campus that showcase their ingenuity.

community

The MIT community is incredibly diverse; 47% of the undergraduate student body represents U.S. minority groups, 46% of our students are female, and nearly one-fifth of our students are the first in their family to attend college.

history

MIT was founded in 1861 by William Barton Rogers, a geologist, who served as the Institute's first president. In 1916, MIT moved from Boston to its current home in Cambridge.

mitadmissions.org

Who you will find here

Students

4,547

undergraduate students

6,919 graduate students

Geography

New England 12% Mid-Atlantic 20% South & Puerto Rico 15% Midwest & Plains 12% Southwest & Mountain 12% West Coast, Alaska & Hawaii 21% Abroad 9%

Faculty

full-time faculty

Nobel Laureates

Pulitzer Prize winners

MacArthur Fellows

Where you will live

Housing is 100% guaranteed from first year through senior year, and all residence halls have live-in faculty Heads of House. For MIT students, their residence halls are part entertainment center, part brain trust, part support system, and central to their experience.



residence halls

have dedicated makerspaces

has a giant ball pit

What you will study

MIT students apply to MIT for general admission and select a major at the end of their first year with the help of their advisor. MIT offers the SB degree in the following fields:

Aerospace Engineering

American Studies

Ancient & Medieval Studies

Anthropology

Archaeology & Materials

Architecture

Art & Design

Asian & Asian Diaspora Studies

Biological Engineering

Biology

Brain & Cognitive Sciences

Business Analytics

Chemical-Biological Engineering

Chemical Engineering

Chemistry

Chemistry & Biology

Civil & Environmental Engineering

Comparative Media Studies

Computer Science, Economics &

Data Science

Computer Science & Engineering

Computer Science & Molecular

Biology

Earth, Atmospheric & Planetary

Sciences

Economics

Electrical Engineering & Computer

Electrical Science & Engineering

Finance

French German

History

Latin American & Latino/a Studies

Linguistics

Literature

Management

Materials Science

& Engineering

Mathematics

Mathematics with

Computer Science

Mathematical Economics

Mechanical Engineering

Mechanical & Ocean

Engineering

Music

Nuclear Science & Engineering

Philosophy

Physics

Planning

Political Science

Russian & Furasian Studies

Science, Technology & Society

Spanish

Theater Arts

Urban Science & Planning with

Computer Science

Women's & Gender Studies

Writing

Advanced coursework

We don't require that applicants take advanced courses beyond what is commonly available in high school-we just want to see that students have challenged themselves in their academic areas of interest.

If you've taken AP, IB, or similar advanced coursework, the credit you may earn at MIT can vary depending on the subject. Specifics can be found on our website. If you're confident that you've already covered a subject, most introductory subjects offer an exam you can take to obtain credit.

Research and internships

The Undergraduate Research Opportunities Program (UROP) offers undergraduates the chance to work on cutting edge research — whether joining established research projects or pursuing their own ideas. Research can be done in any academic department or interdisciplinary laboratory, and no previous experience is required.

MIT also offers opportunities for internships and research work abroad. MIT International Science and Technology Initiatives (MISTI) provides intensive professional internships in companies, research laboratories, and universities around the globe.



Where MIT will take you

Approximately 54% of graduates go directly to employment, but 74% eventually go to graduate school, including 14% to medical school, 6% to law school, and 14% to business school. The average starting salary is \$88,381.

30,000+

companies founded, creating 4.6+ million jobs

87%

of graduating seniors completed internships while at MIT

53%

of students participate in an international experience

Important dates

Application deadlines	Early Action	Regular Action
Submit completed application	November 1	January 1
Last month to take standardized tests for application	November	December
Financial aid application deadline	February 15	February 15
Admissions decision notifications	Mid-December	Mid-March
Deadline for enrollment decision of admitted students	May 1	May 1

How financial aid works

Financial aid at MIT is entirely need-based and has no bearing on admissions decisions. MIT will meet the full amount of your family's demonstrated need.

89%

of undergraduates receive some type of financial aid 72%

of undergraduate students graduate debt-free

\$45,524

average MIT need-based scholarship

\$119.7M

awarded in need-based scholarships in 2017-2018

What it costs

(before financial aid)

Tuition & Fees	\$51,832	
Typical Room & Board	\$15,510	
Books & Personal	\$2,898	
Total	\$70,240	

MIT Student Financial Services sfs.mit.edu sfs@mit.edu

What you will do for fun

500+

student organizations including:

73 ethnic/cultural associations

60 academic organizations

46 music, theater, visual arts, writing, and dance groups

30 service groups

29 student government groups

23 religious organizations

17 activism groups

6 media organizations

1 laboratory for chocolate science

33

varsity sports

MIT Engineers compete mainly against Division III New England colleges and Ivy League schools, but also routinely participate in regional and national tournaments and championships.

271 Academic All-Americans30+ club teams30 Olympians

1

physical education classes required for the MIT Pirate Certificate: pistol, archery, sailing, and fencing

Contact us

Office of Admissions

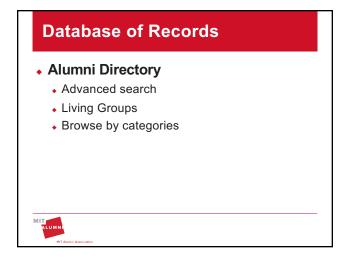
Massachusetts Institute of Technology 77 Massachusetts Ave. Room 10-100 Cambridge, MA 02139 617.253.3400 admissions@mit.edu

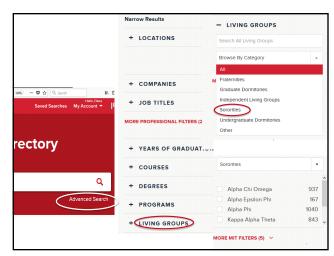
mitadmissions.org

MITAdmissions

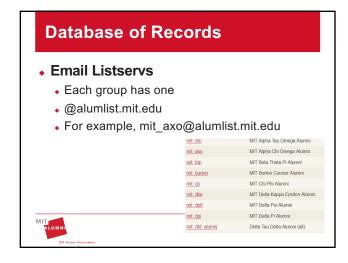






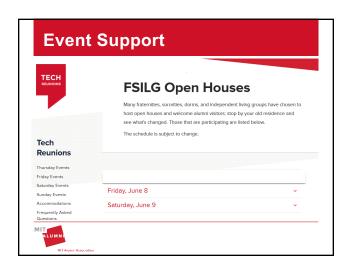


Member Lists: Address, Email, Major, Grad Year, etc. Provide updated lists to chapters as requested Provide address list to second parties (Elevate, Pennington)

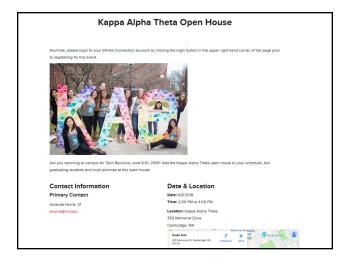


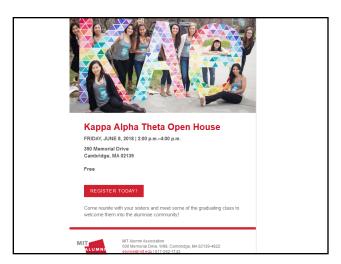
Volunteer Service Record Request a list of your alumni who hold MITAA volunteer roles











Special Services

- D. Reid Weedon '41 Award & Grant Program
- Monthly FSILG deceased notices
- FSILG Organization Services
 - · Alumni relations assistance and support
 - Alumni outreach education in collaboration with the AILG



Fundraising Assistance

- Assistance with outreach and publicity
- Assistance with capital campaigns
 - General education about capital campaigns
 - Information about alum giving
- Alumni/ae contact lists
- Support for the MIT 24-hour Challenge



Contact Information

Elena Byrne Assistant Director Student/Alumni Relations

617-252-1143 ebyrne@mit.edu





MIT FUND WITH MIT ALUMNI/AE ADVISORY BOARDS

Established in 1964 by the MIT Corporation to assist in the "acquisition, maintenance, improvement or expansion" of independent living group facilities Provides Project Grants for:

- 1. Educational space & equipment
- 2. Safety improvements
- 3. Accessibility
- 4. Historic preservation NEW!

Disburses ~\$450K annually for Educational Operating Grants to every FSILG

Issues long-term, low interest loans

SUPPORTS MIT'S
FRATERNITIES,
SORORITIES AND
INDEPENDENT LIVING
GROUPS (FSILGS)

Reimburses ~\$250K annually for approved Minor Project Grants

> Periodically funds FSILG Community-Wide Grants

For approved Major Project Grants (>\$100K), 90% of each donation is credited to the specific organization and 10% goes into the general pool.

Updated program! Details are being finalized.

THE IRDF IS
FUNDED BY
ALUMNI/AE
CONTRIBUTIONS

Contributions to the IRDF are tax-deductible and count toward Reunion year and MIT giving totals

web.mit.edu/irdf/

IRDF Overview

May 2019

IRDF: Governance

- Board of Allocation
 Dave Latham '61, Steve Stuntz '67, and Susan Woodmansee '97
- Grant Advisory Board
 Pam Gannon '84, Tom Holtey '62, and Sara Wilmer '03
- Architectural Review Board NEW Steve Baker '84, Ilkka Suvanto '68, Barbara Thornton '80
- Support is provided by Kevin Milligan of the MIT Finance Office, Pam Gannon '84 of the Division of Student Life, and Scott Klemm of the FSILG Cooperative, Inc.
- The MIT Treasurer has final approval authority for all terms related to loans and grants.

IRDF: Providing Support for FSILGs

- 1. Low Interest Loans
 - No giving requirement
- 2. Educational Operating Grants (EOGs) = ~\$450,000 total annually
 - Each FSILG applies and receives annually
 - For operating expenses related to educational space
- 3. Minor Project Grants (~\$250,000 total annually) => Reimbursement
 - · No giving requirement
 - Allocated annually, FSILG must apply
- 4. Major Project Grants (>\$100,000 each) => Reimbursement
 - Giving requirement for capital campaigns
 - Organization's capital campaign directs contributions to IRDF (90/10 split - NEW)

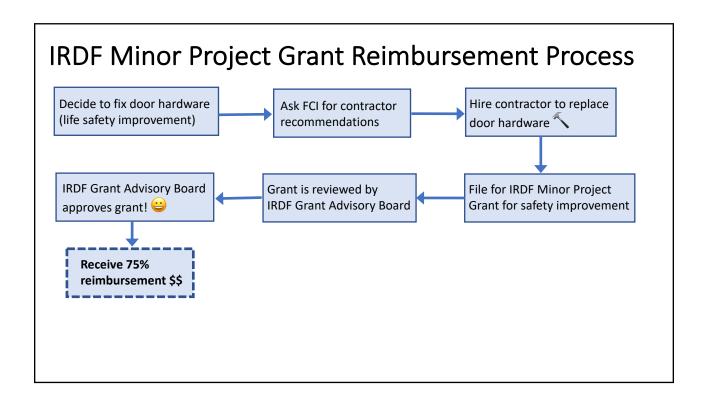
What Can the IRDF Provide Reimbursement For?

Minor Project Grants (<\$100,000 projects)

The IRDF can provide reimbursement for:

- Educational equipment 75%
- Safety improvements 75%
- Accessibility 75%
- Historic preservation 75% NEW!

We want you to improve your houses and apply for minor project grants!



What Can the IRDF Provide Reimbursement For?

Major Project Grants (>\$100,000 projects)

The IRDF can provide reimbursement for:

- Educational equipment 100%
- Safety improvements 100%
- Accessibility 100%
- Historic preservation 100% NEW!

Major Project Grant Reimbursement Process

- Major Project Grants are linked to a chapter's capital campaign and reimbursement is dependent on the amount of total alum donations over a five-year period.
- New IRDF policies <u>clarify</u> that alums can contribute directly to the IRDF (tax-deductible, MIT reunion-and-campaign eligible gift) for an FSILG capital campaign and 90% the donation will go the FSILG and 10% to the IRDF general pool. Previously, reimbursement for Major Project Grants used a more complicated formula.
- Major Project Grants are typically coupled with an IRDF loan: the chapter takes out an IRDF loan to fund construction and after construction is complete the chapter receives a grant covering eligible expenditures.

IRDF: Planning for the Future

- The source of income for the IRDF is alumni/ae donations and interest on IRDF loans
- We are working in partnership with MIT Resource Development to encourage more donations to the IRDF
- New 90/10 split could incentivize donations for Major Project Grants, which then benefit the overall system
- We'd like to know if you are planning a major project in the next 5 years
- For more information: web.mit.edu/irdf/

2019 FSILG Alumni/a	e Retreat Attendees	
Name	Organization	Email
Dave Chanoux	Lambda Chi Alpha	dchanoux@scanningdevices.com
Eric Cigan	Lambda Chi Alpha	ecigan@alum.mit.edu
John Cloutier	Phi Kappa Sigma	jmhz@alum.mit.edu
Walter Colby	Sigma Alpha Epsilon	waltcolby@mac.com
Bob Ferrara	Theta Chi	rferrara@mit.edu
Pam Gannon	Alpha Phi	pmgannon@mit.edu
Tom Holtey	Chi Phi	tholtey@verizon.net
David Lawrence	TEP / Xi Fellowship	dlaw@dlaw.me
Tyler Kemp-Benedict	pika	tyler@tylerkb.com
James H. Latimer	Sigma Alpha Epsilon	jlatimer@alum.mit.edu
Alice Leung	Epsilon Theta	alyse@alum.mit.edu
Patrick McCabe	Theta Tau	Mccabepatrick@yahoo.com
Akil Middleton	Zeta Psi	ajswift@gmail.com
Bill Putt	Sigma Alpha Epsilon	wdputt@comcast.net
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Tom Stohilman	Kappa Sigma	bsf@mit.edu
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Doug Vincent	Delta Kappa Epsilon	DougVincent@DesignMentor.com
Sara Wilmer	Sigma Kappa	drebbel@gmail.com
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