



## AILG Board Meeting

*Thursday, May 4, 2017 | MIT W59-237 | Meeting called to order at 6:30pm by Steve Baker*

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### In Attendance

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Board: Steve Baker (TX), Eric Cigan (LCA), Pam Gannon (AP), Dick Larson (PBE), Alice Leung (ET), Akil Middleton (ZP)

Administration, Staff and Vendors: Bob Ferrara (DSL/TC), Brad Badgley, Liz Jason (FSILG Office), Scott Klemm (FSILG Cooperative, Inc.)

Alums: Tom Holtey (CP), David Lawrence (TEP), Herman Marshall (BTP), Patrick McCabe (TCAA), Tom Stohlman (KS), Stan Wulf (PDT)

Students: Ayomide Fatunde (Panhel), Jack Gordon (IFC)

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### Approval of Minutes (Pam Gannon)

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The Board voted to approve the minutes of the April 6, 2017 Board Meeting and the April 12, 2017 Plenary meeting.

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### Financial Dashboard (Eric Cigan)

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Eric presented the current balance sheet and annual profit & loss (budget vs. actual). He noted that the balance sheet is where we expect. Accreditation was slightly over budget due to transportation costs (Uber). Eric noted that the expense of the AILG annual meeting and dinner is \$5500, and the balance will be paid by DSL.

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### FSILG Office Update (Brad Badgley)

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The annual Awards Reception went very well; Brad thanked Liz Jason for her work on the reception. On Patriot's Day/Marathon Monday, there were no incidents. The FSILG Office is holding house manager training for all summer house managers. Overall, Brad thought it was a good year.

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### Student Council Updates (Ayomide Fatunde, Robert Binkowski, Pravina Samaratunga)

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MIT Interfraternity Council (IFC): Jack Gordon reported that the President's Council voted to move up Theta Tau's date at which they can become a probationary member to late September 2017. Theta Tau will hold rush in the same manner as last year, under the terms of the memorandum of understanding with VP Suzy Nelson. Jack said that another group is looking for admission to the IFC. This group is an all-female professional fraternity. They have 24 students and plan to be a colony over the summer and submit an application in the fall; they will have to go through the new recognition process. Ayo Fatunde noted that they could become an associate member of the Panhel if they are not recognized by the IFC.

MIT Panhellenic Association (Panhel): Ayo Fatunde reported that the Panhel has revamped the judicial process and the process just needs to be approved by the National Panhellenic Conference.

MIT Living Group Council (LGC): Brad Badgley reported that LGC will be holding elections.

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## AILG Annual Meeting Agenda (Steve Baker and Bob Ferrara)

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The group reviewed the agenda and timing for the annual meeting and dinner, the guest list, and possible handouts. There are two open Board seats up for election at the annual meeting. Alice Leung has indicated that she will run again; Dick Larson will be retiring from his seat on the Board and will not stand for re-election. There are also three ombudsperson positions available.

Steve reminded committee chairs to submit summaries to include in the annual report.

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## Update on West Campus Village (Pam Gannon and Steve Baker)

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Pam and Steve reported that the West Village Steering Committee presented their final report at the IFC presidents meeting, the Panhel delegates meeting, and held a community meeting that was attended by both alums and students. There is a meeting planned for June with the MIT administration, and there seems to be momentum for the project. The Steering Committee is interested in obtaining letters of interest from organizations that are interested in seriously exploring the option of residing in the West Village.

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## FSILG Facilities Assessment (Bob Ferrara )

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Bob updated the group on the progress of the facilities assessment. The project will be run by MIT Facilities, which has assigned a project manager and some members of the project team. Three houses are serving as pilot sites over the summer: Sigma Kappa, Delta Tau Delta and No. 6. They will test out three different vendors to compare the final output. Funding will be provided by the IRDF, the DSL and each chapter's house corporation. Chapters will contribute \$7500. Bob is connecting with the MIT Alumni Association to provide advice and support for fundraising. Tom Stohlman will play a significant role as liaison with the MIT project manager. The goal is to be able to offer a definitive package to chapters in September.

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## Accreditation Program Discussion (Herman Marshall )

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Herman led a discussion about improving the accreditation experience. The Accreditation Committee would like to find ways to outreach proactively to undergraduates and alums, to reduce the stress on undergraduates, and to promote more peer-to-peer interaction during the process. Undergraduate officers are filling out substantial portions of the Basic Data Form (BDF) and they need help and guidance.

Suggestions included:

- Training for alums and undergraduates on how to fill out the form, in particular specifying which entity should complete which part of the form
- Council-based customization of the BDF forms (IFC, Panhel, LGC)
- Develop informational and transition documents for alums and students
- Update Accreditation Committee communications and letters
- Reach out to LGC groups directly
- Prior to visiting committee, provide information about best practices and common areas that need improvement to facilitate discussion
- Stress importance of alum support and involvement in the accreditation process
- Schedule visits at a time/day that is more convenient for students - not early in the morning, possibly on Sundays

Discussion/suggestions on the accreditation rubric:

- Herman noted that the accreditation rubric was developed to create a level playing field for all organizations and as a way to track how chapters improve
- Review and possibly update the rubric
- Have the visiting committee, but not the chapter, fill out the rubric
- Emphasize that the discussion of the review team is private

Herman stressed that an important role of the review team is to offer suggestions and resources on how to improve each chapter. He announced that all chapters are currently accredited without reservations, except Theta Tau (because they are a new organization).

## Committee Reports

**Facilities** (Tom Stohlman and Patrick McCabe) – Tom and Pat reported that all facilities are undergoing inspections. Their goal is to have safe facilities for students. All Cambridge houses have passed; not all Boston houses passed yet and they are working with those houses. They want to encourage students to tell alums if there are problems with the house. All facilities in Boston, Cambridge and Brookline have licenses.

**IT Committee** (David Lawrence) – Bob Ferrara noted that the committee is looking a new chair.

**Community Relations** (Bob Ferrara) –Bob said to save the date: August 30, 4-7pm, for the annual open house at Alpha Phi.

## Other Business

Stan Wulf advocated for timely posting and broader dissemination of minutes and handouts. He made a suggestion to send out minutes to the ailg email list.

## Announcements

There were no announcements.

## Adjournment

The meeting adjourned at 8:38pm.

## Abbreviations

AILG	Association of Independent Living Groups
BDF	Basic Data Form
DSL	Division of Student Life
FCI	FSILG Cooperative, Inc.
FSILGs	Fraternities, Sororities and Independent Living Groups
IFC	Interfraternity Council
ILGs	Independent Living Groups
IRDF	Independent Residence Development Fund
LGC	Living Group Council
Panhel	Panhellenic Association