

Here the minutes of the February 6th, 2020 AILG IT meeting. Please send any corrections.

Attending: John Covert, Bob Ferrara, Scott Klemm, John Morgante, Brian Stephens, and Bob Xavier.

2/6/2020

AGENDA

- Review of 12/19 Meeting minutes
- Network Management Program update, plus inspection and rebates
- UPS installation project
- Escalation procedure progress
- Scheduling of IS&T/DSL Annual meeting
- FCI/AILG IT “dashboard”
- Closet environment monitoring
- IT Committee locker
- Review of web page <http://ailg.mit.edu/committees/information-technology-committee>
- Roundtable, any other concerns/ideas

12/19 Meeting Minutes: These were reviewed and approved.

Network Management Program: All inspections have been completed. All houses will be refunded their Fall inspection fees by the FCI. Where possible, a best effort was made to clean up the wiring closets. Overall, the closets were in better shape than in years past.

UPS Installation Progress: Almost done! Epsilon Theta and Pika completed yesterday, 2/5/2020. With that, all but two houses have been completed. DTD and PSK are the only houses remaining; both are waiting on construction projects for completion.

- PSK will be completing their wiring closet work within the next 4 to 6 weeks. MIT IS&T need to be involved in any network disconnect. (PSK will alert John Morgante.)
- The PSK electrical vault beneath the wiring closet will also be upgraded on the same timeline.

Escalation Procedure Draft: - Bob F has sent the proposed escalation procedure to the Board for comment/approval. There has been no response yet.

IS&T/DSL Annual meeting: Pam has not yet scheduled this meeting. She has been tied up with other Institute priorities.

ACTION ITEM: Pam will schedule this IS&T/DSL Annual meeting.

ACTION ITEM: Pam can ask the AILG to invite our IS&T colleagues to the AILG Annual Dinner.

FCI/AILG IT “dashboard”

FCI is rolling out a Facilities Management program that FSILGs may opt into at a cost of about \$1000/month. The plan is to hire a Facilities Manager and then a Manager for every 10 houses, FCI is being hired by AILG to be the Building Safety Facilitator, as Tom Stohlman is retiring after many years of devoted service. There will be a dashboard redesign to accommodate the Facilities Management program, and our IS&T inspection will be lumped in with all other issues/documents. FCI will create a

document related to Inspections. “Were you able to access a Building? If yes, what problems were encountered”

ACTION ITEM: Scott and Brian will design the appropriate document and procedure for updating the new redesigned dashboard.

Closet environment monitoring: The new UPSs have temperature probes. In standard rooms, one is mounted high and low. The average installation is 4’ off the ground. Environment is different in every house. Brian’s team will be monitoring all MIT UPSs. There will be some tweaking needed. Here are some features:

- Hi-Lo settings will need to be discussed in house.
- 90 degrees at 4’ off the ground will need to be monitored over the summer.
- There is no water monitoring.

ACTION ITEM: FCI will work with IS&T over the summer to gain access through FSILG office (Brad) as necessary if remedial access is needed for HVAC issues are present in wiring closets. Very effective established procedures are in place for gaining access to the ILGs over the summer, as necessary.

IT Committee locker. There will be some tweaking needed. Here

ACTION ITEM: Bob and Scott will collaborate on this and move all of the current material in the MIT shared Dropbox to an AILG IT Committee locker that the FCI will create.

IT Committee web page. <http://ailg.mit.edu/committees/information-technology-committee> This was not reviewed as this meeting.

ACTION ITEM: Minutes will be removed and put in the locker as part of the move above.

Roundtable, any other concerns/ideas:

Problem Access Points: Brian noted there is still a problem with some Sigma Chi Aps. Scott will investigate. Then Brian will rerun the diagnostics. If the problem persists, IS&T recommends that the affected AP cabling be replaced.

ACTION ITEM: Scott will investigate the list of problem AP that Brian noted.

Spring Meeting Schedule

- March & April meetings were adjusted because Bob X had meeting a conflict.

ACTION ITEM:

- March AILG IT Meeting rescheduled to Friday, March 20th 2:45 p.m.
- April AILG IT Meeting rescheduled to Friday, April 17th 2:45 p.m.
- April AILG IT Meeting remains Thursday, May 21st, 2:30 p.m.

Cheers, Bob Xavier & Bob Ferrara , Co-chairs, AILG IT Committee

